



April 29, 2021

## Snow Removal and Landscape Maintenance Services

U.S. Embassy Helsinki is soliciting bids for lawn mowing and snow removal services for the Embassy, located in Kaivopuisto, Helsinki and landscape and snow removal services at a residence located in Westend, Espoo. We are requesting landscape maintenance services beginning on or about June 1, 2021 and ending October 31, 2021 and snow removal services beginning 01 November 2021 and ending 31 May 2022. The combined snow removal and landscaping contract will be for one year, with one option year to renew.

The contract is a firm, fixed fee monthly price, that will include all work, including furnishing labor, equipment, and services, overhead (including cost of Worker's Compensation, Social Security, Insurance, Taxes, time spent on security clearances, and other costs that are not a direct reimbursement) and profit, with no adjustments for any escalation in costs or prices of material and labor.

Contractors are expected to attend the pre-bid meeting to review properties on Tuesday May 18, 2021 starting at 10.00 am. Contractors who sign up for the pre-bid meeting will be provided the exact locations closer to this date.

The name of pre-bid participant, company name, date of birth, email address and telephone number must be submitted no later than May 17, 2021 at or before noon (Helsinki Time) to [HelsinkiProcurement@state.gov](mailto:HelsinkiProcurement@state.gov).

Winning contractor must be registered into The System for Award Management ([www.SAM.gov](http://www.SAM.gov)) prior to contract award.

Bids should be submitted in English and are due on May 24, 2021 no later than 13:00 hours.  
**All bids must be submitted by email to: [HelsinkiProcurement@state.gov](mailto:HelsinkiProcurement@state.gov).**